

We are pleased to provide the following information to assist in your family budgeting and planning process for 2022. Please read this document in conjunction with the Fee Payment Agreement and Invoicing Procedures and return the Fee Payment Agreement before your child commences at the Out of School Hours Care Service.

### PAYMENT OF OSHC FEES

Invoices will be raised on a weekly basis and distributed to families either by email or post. Payment is required within fourteen (14) days of the invoice. The School provides several options for payment, however, the preferred method is Direct Debit. Should you wish to pay by an alternative method, please contact our Accounts Receivable Officer, Janet Schoell, (email: [jschoell@hccs.sa.edu.au](mailto:jschoell@hccs.sa.edu.au) or phone 8388 7811) to discuss options available.

FEE STRUCTURE:		
Before School Care (BSC)	7:00am – 8:30am	\$14.00
Short Term ASC	3:25pm – 4:00pm	\$14.00
After School Care (ASC)	4:00pm – 6:00pm	\$29.00 ‡
Vacation Care	7:30am – 6.00pm	\$59.00**

\*A late fee charge will apply for parents collecting children after 6 pm. This fee will be \$15 for every quarter of an hour, or part there-of.

\*Costs for excursions on selected days will be an additional cost. The OSHC Director, will provide two weeks' notice in advance of selected dates for an excursion, together with a projected cost for your child to participate in this activity. HILLS will endeavour to keep these costs to a minimum.

‡Cancellations are accepted for Before/After School Care - if notice is given at least 24hours in-advance.

### CENTRE CLOSURE

The Hills Christian Community School OSHC will be closed for all Public holidays, the Swimming Carnival, Sports Day and days that are classified as "Catastrophic" fire danger. No invoice will be raised for these days. The Centre is also closed for a maximum of three weeks over the Christmas/ New Year period.

### CONTACT DETAILS

Phone 8388 1688    Mobile 0456 884 436  
Email: [OSHC@hccs.sa.edu.au](mailto:OSHC@hccs.sa.edu.au)

