

We are pleased to provide the following information to assist in your family budgeting and planning process for 2023. Please read this document in conjunction with the Fee Payment Agreement and return the Fee Payment Agreement before your child commences at the Out of School Hours Care Service.

We have been mindful of keeping costs down as much as possible, which is difficult in such an inflationary economic environment. Therefore, we are providing “Permanent Fee” and “Casual Fee” options that will provide families with the ability to keep these costs down as much as possible with permanent bookings, which will also enable us to plan our staffing schedules to better effect to keep cost down too.

PAYMENT OF OSHC FEES

Invoices will be raised on a weekly basis and distributed to families by email. Payment is required within fourteen (14) days of the invoice. The School provides several options for payment; however, the preferred method is Direct Debit. Should you wish to pay by an alternative method, please contact our Accounts Receivable Officer, Janet Schoell, (email: jschoell@hccs.sa.edu.au or phone 8388 7811) to discuss options available.

FEE STRUCTURE:		Permanent Fee	Casual Fee
Before School Care (BSC)	7:00am – 8:30am	\$16 .00 ‡	\$19 .00 ‡
After School Care (ASC)	3.25pm – 6:00pm	\$30.00 * ‡	\$33.00 * ‡
Vacation Care	7:00am – 6.00pm	Not applicable	\$65.00 * ‡
Vacation Care – Excursion/ Incursion Day	7:00am – 6.00pm	Not applicable	\$85.00 * ‡

*A late fee charge will apply for parents collecting children after 6 pm. This fee will be \$15 for every quarter of an hour, or part there-of.

*A late booking fee will apply for parents arriving at OSHC without a booking, or for requesting a booking after the 3pm cut off. This fee will be \$15 for each child.

‡Cancellations are accepted for casual Before/After School if notice is given by 3pm two days before. Cancellations are accepted for permanent bookings and Vacation Care bookings with 7 days notice.

We understand that unforeseen circumstances may arise for families and as such all fees and cancellations requests are at the discretion of the OSHC Director.

CENTRE CLOSURE

The Hills Christian Community School OSHC will be closed for all Public holidays, the Swimming Carnival, Sports Day and days that are classified as “Catastrophic” fire danger. No invoice will be raised for these days. The Centre is also closed for a maximum of three weeks over the Christmas/ New Year period.

CONTACT DETAILS – Josh Campbell (OSHC Director)

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Email: OSHC@hccs.sa.edu.au

