



APPLICATION FOR THE POSITION OF

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CONTACT DETAILS

Title		First Name		Surname	
Mobile		Email			
Address		Suburb		Postcode	

EMPLOYMENT EXPERIENCE

Current or most recent employer				
Position				
Dates of employment	Start Date		End Date	
Reason for leaving				

Next most recent employer				
Position				
Dates of employment	Start Date		End Date	
Reason for leaving				

TERTIARY EDUCATION

Qualification		Level of achievement	
Name of institution		Date completed	

Qualification		Level of achievement	
Name of institution		Date completed	

SUBJECTS QUALIFIED TO TEACH (teachers only)

Subject and year level		Subject and year level	
Subject and year level		Subject and year level	



PREVIOUS EMPLOYMENT IN TEACHING (teachers only)

1.	School		Position		Subject area/s	
	Year		FTE		Number of terms	

2.	School		Position		Subject area/s	
	Year		FTE		Number of terms	

3.	School		Position		Subject area/s	
	Year		FTE		Number of terms	

Current teacher classification / level:		Total number of years teaching:	
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CHURCH AFFILIATION

Name of church:	
Areas of involvement in your church:	

REQUIREMENTS

Current RRHAN-Accreditation	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Working with Children Check (please include clearance)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Current First Aid (please include certificate)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Australian Citizen	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Teachers Registration (teachers only)	Number:	
	Expiry Date:	

PROFESSIONAL REFEREES

1.	Name:		Employer:		Position:	
	Email:				Mobile:	

2.	Name:		Employer:		Position:	
	Email:				Mobile:	



PASTOR REFEREE

1.	Name:		Church:		Position:	
	Email:				Mobile:	

HOW DID YOU HEAR ABOUT US?

Newspaper	<input type="checkbox"/> Yes	Teachers on Net	<input type="checkbox"/> Yes	Word of mouth	<input type="checkbox"/> Yes	Other	
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ACKNOWLEDGMENT

I acknowledge that I have read and understood the Employment Application Collection Notice	<input type="checkbox"/> Yes
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DECLARATION

Do you have any physical disability, medical condition, or any other condition which may affect your ability to perform the essential requirements of this role?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever been charged with a criminal offence?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever been dismissed, disciplined or resigned from any employment following allegations that you were involved in improper conduct with a student or child?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I declare: a) The answers to the above are to the best of my knowledge true and correct in every way. b) If my application for employment is successful, I will at all times be required to observe and respect such terms and conditions of my employment. c) I understand that any inaccurate or false declaration made by me in this application may result in the withdrawal of an offer of employment, disciplinary action, or possible dismissal.	<input type="checkbox"/> Yes	

SIGNATURE OF APPLICANT

Signature	Date
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Please email your application to employment@hccs.sa.edu.au

Checklist:

- Application Form
- Cover Letter addressed to *The Principal, Hills Christian Community School, PO Box 120, Verdun SA 5245*
- Curriculum Vitae including a summary of qualifications and positions held with key achievements
- Key Selection Criteria Summary as outlined in the Role Description
- Supporting documents:
 - a) Copies of all academic transcripts / qualifications
 - b) Current Teachers Registration (if applicable)
 - c) Working with Children Check
 - d) Responding to Abuse and Neglect and First Aid Certificates
 - e) Copy of Driver's Licence